

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of the members of Queensland Stoma Association Ltd.. will take place as follows:

Time: 2pm
Date: Saturday, 13th September 2025
Place: Unit 1/10 Valente Close, CHERMSIDE QLD 4032

On arrival at the meeting, members are asked to register their attendance.

Meeting Agenda

| Item | Description |
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| 1 | Welcome, attendees and apologies: 1.1 Opening of the meeting 1.2 Attendees 1.3 Apologies |
| 2 | Proxy appointments – see explanatory note 1 |
| 3 | Minutes of the previous Annual General Meeting of members: 3.1 Confirm the minutes 3.2 Matters arising |
| 4 | Reports: 4.1 Chairpersons report 4.2 Annual Financial Statements and Auditors Report - see explanatory note 2 |
| 5 | 5.1 Thanks to Auditor and Internal Auditors 5.2 Appointment of the auditor for the next financial year |
| 6 | Set the annual subscription for 2026/2027 – see explanatory note 3 |
| 7 | General Business |
| 8 | Any other business |
| 9 | Election of Directors - see explanatory note 4 |
| 10 | Thanks and Meeting Close |

Explanatory Notes

1. Eligibility to Vote and Proxies

Each member of the Association has one vote. An ordinary or honorary life member (but not an associate member) may appoint a proxy to attend the meeting and to vote at the meeting on their behalf by completing a proxy nomination and submitting it to the address stated in this notice at before the meeting.

2. Annual Financial Statements and Reports

The Annual Financial Statements and Auditor's Report for the Association for the year ended 30th June 2025 will be tabled before the meeting. There is no requirement for members to approve these reports. However, the Chairperson will allow a reasonable opportunity for members to ask questions.

3. 2026/2027 Queensland Stoma Association Ltd Annual Subscription

The Queensland Stoma Association Ltd annual subscription includes the compulsory Stoma Appliance Scheme (SAS) Access Fee which is payable once per financial year for access to the SAS, and the Association Membership Fee which is for services provided that are not covered by the Stoma Appliance Scheme Access Fee. The current access fee for 2025/2026 is \$75 for full members and \$65 for members who present a Commonwealth issued concession card. The Association Membership Fee is set at \$0.00. A recommendation for the 2026/2027 Annual Subscription will be tabled by the Board during the Annual General Meeting.

4. Election of Office Bearers (Responsible Persons)

At each AGM at least one third of Directors must retire in accordance with clause 39 of the QLD Stoma Association Ltd Constitution. Any full member of QSA may nominate to fill a Director vacancy by completing a nomination forms which can be found on the QSA website at qldstoma.asn.au/2025AGM and lodging it at the Registered Office at least fourteen days before the AGM at which the election is to take place.

Where the number of nominations received exceeds the number of positions vacant, ballot papers will be prepared. Each member present at the AGM shall be entitled to vote for any number of such candidates not exceeding the number of vacancies.

Where, at the commencement of the meeting there is an insufficient number of candidates nominated, nominations may be taken from the floor of the meeting.