

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Annual General Meeting of the members of Queensland Stoma Association Inc. will take place as follows:

Time: 2pm
Date: Saturday, 12 September 2020
Place: Unit 1/10 Valente Close, CHERMSIDE QLD 4032

On arrival at the meeting, members are asked to register their attendance.

Meeting Agenda

Item	Description
1	Welcome, attendees and apologies: 1.1 Opening of the meeting 1.2 Attendees 1.3 Apologies
2	Proxy appointments – see explanatory notes
3	Minutes of the previous Annual General Meeting of members: <ul style="list-style-type: none"> • Confirm the minutes • Matters arising
4	Reports: <ul style="list-style-type: none"> • Chairpersons report • Annual Financial Statements and Auditors Report - see explanatory notes
5	<ul style="list-style-type: none"> • Thanks to Auditor and Internal Auditors • Appointment of the auditor for the next financial year
6	2021/2022 Queensland Stoma Association Ltd Subscription – see explanatory notes
8	General Business
9	Any other business
10	Election of Directors – see explanatory notes
10	Thanks and Meeting Close

Explanatory Notes

Annual Financial Statements and Reports

The Annual Financial Statements and Auditor's Report for the Association for the year ended 30th June 2020 will be tabled before the meeting. There is no requirement for members to approve these reports. However, the Chair will allow a reasonable opportunity for members to ask questions.

2021/2022 Queensland Stoma Association Ltd Annual Subscription

The 2021/2022 Queensland Stoma Association Ltd Annual Subscription consists of the Stoma Appliance Scheme (SAS) Access Fee which is payable once per financial year for access to the SAS, and the Association Membership Fee which is for services provided that is not covered by the Stoma Appliance Scheme Access Fee.

Election of Office Bearers (Responsible Persons)

At each AGM at least one third of Directors must retire in accordance with clause 39 of the QLD Stoma Association Ltd Constitution. The following directors will retire but are offering themselves for re-election:

- Gerald Barry
- Verda McMahon

Any full member of QSA may be nominated as a member of the Board. Nomination Forms and Instructions can be obtained by contacting the Company Secretary on 07 3359 7570. Instructions can also be found on the QSA website at www.qldstoma.asn.au/2020AGM

Eligibility to Vote and Proxies

Each member of the Association has one vote. An ordinary or honorary life member (but not an associate member) may appoint a proxy to attend the meeting and to vote at the meeting on their behalf by completing a proxy nomination and submitting it to the address stated in this notice at before the meeting. A proxy needs to be a member, or in the case of a member who is a minor, the member's parent or guardian. An appointment of proxy form can be obtained by contacting the Company Secretary on 07 3359 7570. An appointment of proxy form can also be downloaded from the QSA website at www.qldstoma.asn.au/2020AGM

Return to

***The Secretary
Queensland Stoma Association Inc.
PO Box 370
CHERMSIDE SOUTH QLD 4032***

(Note: The first Annual General Meeting of our new Company Queensland Stoma Association Ltd will be held in 2020.)